

Pennock City Council Meeting
Tuesday, September 5, 2023

Pennock City Council held their regular monthly meeting on Tuesday, September 5, 2023 at 7:00 p.m. at the Pennock Community Center. The following members were present Mayor Kevin Crowley, Council members Jeff Arends, Bruce Bastin and Karen Skaggs. Absent was Council member Dave Miller. Also present was City Maintenance Donovan Peters, Resident Kerry Gross, Deputy Faulkner, Blaine Green with Widseth Engineering, Mark Reineke with Widseth Engineering and Shawn Sweeney with Leaf & Lake Consulting.

Mayor Crowley called the meeting to order at 7:00 p.m.

Motion by Council member Arends to accept the agenda as presented; Council member Bastin seconds the motion. The motion passed.

Motion by Council member Arends to approve the Consent Agenda which consisted of the August 1, 2023 Council minutes and to pay all the September bills; Council member Bastin seconds the motion. The motion passed.

Sheriff's Report – Deputy Faulkner was present for the sheriff's report. For the month of August there were 60.75 hours.

Blaine Green with Widseth Engineering – Presented a feasibility report with three options for a watermain looping project.

- Option 1 - \$102,225.13
- Option 2 - \$ 66,340.40
- Option 3 - \$ 77,552.30

Mark Reineke with Widseth Engineering – Gave a presentation on GIS Implementation Services.

Shawn Sweeney with Leaf & Lake Consulting – Presented information on the Emerald Ash Borer infestation and treatment options.

CITIZENS FORUM

There was nothing.

OLD BUSINESS

Property at 409 Atlantic Avenue NE – Clerk Johnson said that she is waiting for quotes to clean up the debris. Tabled until later.

Community Center Improvements

- Kitchen Flooring – Council member Miller received two quotes.

Interior Design Studio	\$2427.13
Floor to Ceiling	\$3737.97

- Refrigerator – Council member Miller received two quotes.

Appliance & Home Center	\$ 804.53
The Home Depot	\$ 824.36

- Brick Replacement – Clerk Johnson presented a quote she received from Top Tier Masonry Solutions for \$17,881.69.

Motion by Council member Bastin to go with Floor to Ceiling for the kitchen flooring, go with Appliance & Home Center for the refrigerator and to do the brick replacement with Top Tier Masonry Solutions; Council member Arends seconds the motion. The motion passed.

Watermain Looping Project – Motion by Council member Arends to continue with Widseth Engineering and going with option 2; Council member Bastin seconds the motion. The motion passed.

NEW BUSINESS

2024 Proposed Budget – The 2024 preliminary budget was presented. The Proposed Levy will increase 1.72% from \$155,433.00 to \$158,150.00. The Final Levy will be held on Tuesday, December 5, 2023 at 6:30 p.m. at the Pennock Community Center and at that time the budget can be decreased but not increased. Council member Skaggs made a motion to accept the preliminary budget as presented; Council member Arends seconds the motion. The motion passed.

Propane Contract – Dooley’s Petroleum contract price \$1.54 per gallon. Motion by Council member Arends to accept Dooley’s Petroleum contract price of \$1.54 per gallon; Council member Skaggs seconds the motion. The motion passed.

COUNCIL MEMBERS

There was nothing.

OTHER BUSINESS AND ANNOUNCEMENTS

Adult Use Cannabis Law – Will look at further when the State of Minnesota opens their office.

Lead and Copper Rule Regulations (LCRR)– Clerk Johnson mentioned that the LCRR has set a new standard for compliance.

Being no further business, Council member Bastin made a motion to adjourn the meeting; Council member Skaggs seconds the motion. The motion passed. The meeting was adjourned at 9:13 p.m. The official minutes will be approved at the next council meeting.

Dawn Johnson
Administrator/Clerk-Treasurer

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