

Pennock City Council Meeting
Tuesday, January 6, 2015

Pennock City Council held their regular monthly meeting on Tuesday, January 6, 2015 at 7:00 p.m. at the Community Center. The following members were present Mayor Kevin Crowley, Council members Jeff Arends, Terry Thole, Dave Miller and Bruce Bastin. Also present was Gaylen Thompson and Deputy Ross Johnson.

Mayor Crowley called the meeting to order at 7:00 p.m.

Motion by Council member Thole to approve the December 2nd Budget minutes and the December 2nd Council minutes, Council member Bastin seconds the motion. The motion passed.

The bills were presented. Motion by Council member Arends to pay all the bills, Council member Miller seconds the motion. The motion passed.

Deputy Ross Johnson presented the sheriff's report. For the month of December there were 79 hours.

OLD BUSINESS

The confirmation of request engineering services agreement from Widseth Smith Nolting (WSN) for the water tower was received and signed.

NEW BUSINESS

Mayor Crowley presented the following appointments for office. Council member Thoel made a motion to accept the following appointments; Council member Arends seconds the motion. The motion passed.

City Attorney – Jay Liedman
Mayor – Kevin Crowley
Deputy Mayor – Dave Miller
Signers on Checks – Kevin Crowley or Dave Miller and Dawn Johnson
City Administrator/Clerk-Treasurer – Dawn Johnson
Deputy Clerk – Tiffanie Krieger
Fire Board – Kevin Crowley and Bruce Bastin
Civil Defense – Mike Schackman
Grader and Snowplow – Terry Thole
Mowing – Gaylen Thompson
Water and Sewer System – Gaylen Thompson and Terry Thole
Wastewater – Terry Thole
Wastewater Consultant – Woody Nelson

Community Center – Jeff Arends and Bruce Bastin
Official Newspaper – Kerkhoven Banner
Building Inspector – Mike Jacobson

Official Depository – Heritage Bank noting that Mayor Crowley holds an officer position with Heritage Bank along with being the Mayor for the City of Pennock

Zoning Administrator – Terry Thole
Personnel Director – Dave Miller

West side of town – Council member Bruce Bastin
East side of town – Council member Dave Miller
South side of town – Council member Jeff Arends
Parks – Council member Terry Thole

Residents are encouraged to contact these representatives with problems and concerns.

Animal Control Officer Troy Hamstad was not present to review the contract. It was tabled until the February meeting.

The Employees and Elected Officials Out-of State Travel Policy were reviewed. Even though the city does not travel outside the State of Minnesota as per Minn. Stat. §471.661, requires the City to have a policy in place. Council member Thole made a motion to approve the Policy; Council member Arends seconds the motion. The motion passed.

Council member Thole made a motion to renew the 2015 membership for MN Rural Water Association along with equipment fund contribution; Council member Arends seconds the motion. The motion passed.

Council member Bastin made a motion to continue paying the two city Maintenance employees an hour per day every month for reading the meters, checking wells and other miscellaneous duties; Council member Arends seconds the motion. The motion passed.

Council member Thole made a motion to give Clerk Johnson permission to pay bills monthly that are not received prior to Council meetings to avoid late charges, Council member Arends seconds the motion. The motion passed.

Council member Thole made a motion to accept the collateral pledge from Heritage Bank NA for excess deposits from Federal Home Bank and Champaign County Illinois Community Unit also to accept the safekeeping of the original pledge certificate at U.S. Bank Money Center; Council member Arends seconds the motion. The motion passed.

Mayor Crowley read the requirements and recommendations from the MN Department of Health. Employees Thompson and Thole are to get together and take care of the maintenance requirements.

Clerk Johnson presented a Credit Card Policy for the City. Council member Thole made a motion to approve the policy; Council member Arends seconds the motion. The motion passed.

Council member Miller made a motion to have CDS (Conway, Deuth and Schmiesing, PLLP to provide auditing services for the years 2014 and 2015; Council member Thole seconds the motion. The motion passed.

Mayor Crowley mentioned that the 2015 Local Board of Appeal and Equalization will be held on Tuesday, April 7, 2015 at 7:00 p.m. at the Pennock Community Center.

Mayor Crowley mentioned that the city received notice that the Burlington Northern Railroad Property south of Atlantic Avenue NW is for sale.

It was mentioned that Council member Bastin would like to work on a grant program called Operational Research Assistance Program Funding (OPERA). He was given the okay to continue with the process and see where it leads.

Council member Arends asked if the price for the lots at Dirk's Fourth Addition would be negotiable. Mayor Crowley stated that the council is willing to negotiate.

Being no further business Council member Arends made a motion to adjourn the meeting; Council member Thole seconds the motion. The motion passed. Meeting was adjourned at 8:05 p.m.

Dawn Johnson
Administrator/Clerk-Treasurer